



BARNEGAT BAY YACHT RACING ASSOCIATION

BBYRA REGATTA DAY CHECK LIST 2017 CHAMPIONSHIP SERIES

GREEN COURSE

1. **SIGNAL BOAT** should be able to accommodate at least ten to twelve people with equipment plus its own crew, have a cabin with a working head and, if possible, a working radar and anchor windlass. This is the “Race Committee” boat with which we are all familiar.
2. **LINE BOAT** capable of carrying two people with equipment plus its own crew. Maneuverability and Ease of anchoring are desirable features. (Note for all “downbay” weeks, the TRYC launch *Arthur F. Rudkin* (aka “Fred”) is tentatively scheduled to perform this task, with crew, so downbay host clubs need not provide unless otherwise notified).
3. **UPWIND FINISH BOAT** capable to accommodate two to three people with equipment plus its own crew. A working head and some shade or cabin area is needed for this boat, as is ease of anchoring.
4. **LATE REGISTRATION BOAT** able to accommodate two people with equipment plus the boat’s crew. A working head and shaded areas are highly desired for this boat. Please note that this task may, if necessary, be handled by a boat doubling as a patrol boat.
5. **PRIMARY MARK SET BOAT** able to accommodate two people with equipment plus its own crew. Intended for deploying the windward and reach marks and others as may be needed. (Note that the BYC launch “By-the-C” is tentatively scheduled to perform this task on a weekly basis, with crew provided, so the host club need not provide unless otherwise notified).
6. **SECONDARY MARK SET BOAT** able to accommodate two people with equipment plus its own crew. This boat should be relatively small and highly maneuverable as it will be positioning the starting pin and downwind finish marks as well as the leeward gates, all of which can require frequent adjustments to them. Either of the BBYRA “Kellogg” Ribcraft boats that each club has been provided with are ideal for this task.
7. **TAXI BOAT** - carries people, provisions, lunches, registrations, and/or equipment between the host club and any of the committee/patrol boats (on both the Green and Rose Courses). Either of the BBYRA “Kellogg” Ribcraft boats that each club has been provided with are ideal for this task.

PATROL BOATS

There should be one patrol boat for each fleet that is scheduled on your particular race day, plus a couple extras to provide double coverage on large fleets and/or to fill in when a patrol boat breaks down. Each boat should have at least two individuals on board, preferably both adults who are capable of righting, towing and/or rendering assistance to a capsized sailboat. Patrol boats should be selected, if at all possible, with the size of the boat in mind that they may be required to assist.

ROSE COURSE

There is a core group of volunteers for the Rose course who provide their own boats, so the host club is not required to staff this course with boats or personnel.

All of the above listed boats should ideally have some cover to protect the crew from the sun, as they will remain on the course for long periods of time. **All Committee boats should also be provided with bottled water for those on board.** This and any other provisions can be loaded prior to the vessel departing or by your taxi boat during the lunch break. Alcoholic beverages are not requested.

In addition to the above vessels needed to manage the racing, the race committee will also need the following personnel and/or equipment at the host club:

1. **Base radio operator** - facilitates communication between the signal boat or finish boats and the host club (BBYRA provides the radio, if the club does not already have one).
2. **Registration table** at the host club at an easily accessible location with a minimum of two volunteers, plus the BBYRA registrar (during the first four race dates). The BBYRA registrar will handle all late season registrations and distribute course sheets to the seasonal competitors who register or otherwise check in at the host club on any race day.
3. There should also be an area that can prominently display the **Official Notice Board**.

ADDITIONAL INFORMATION

Regarding **Season Registration**, competitors may register in person each race day at the Regatta Headquarters, if they have not already registered in advance (either online or by mail).

Season Registration forms will be made available at the weekly Regatta Headquarters, and must be submitted with payment of the applicable season registration fees. There is no Season Registration “on the water”.

The Registration Table volunteers will collect **DAILY** registrations and distribute course sheets to the competitors who register at the host club each race day. **DAILY** registrations will also be taken on-the-water at the Late Registration boat after 0830 hours.

Registration forms and fees **MUST** be sent to the Signal Boat by the taxi boat twice each race day; as soon as possible after the start of the morning and afternoon races.

Regarding **Lunches**, the providing of lunches to registered sailors and/or spectators is solely at the discretion of the host club. The BBYRA no longer collects lunch fees as part of registration.

Each host club is asked to provide **Lunch** to all Regatta Committee personnel on the Signal boats, Finish boats, Line boats, and Mark Set boats for both the **Green** and **Rose** courses. Initial estimates for these are 25 for the Green Course and 15 for the Rose Course (40 total). A firmer count will be provided each race day morning.

Please have all of the vessels and crews assigned to the **Green Course** at the host club no later than **0700** for their pre-race loadings, briefings, and assignments. Please be reminded that the race committee needs to depart for the Green Course **no later than 0800** hours.

Any information disseminated to the public, the press, and/or competitors shall be displayed on the Official Race Bulletin Board as required by our Sailing Instructions and/or issued verbally by the BBYRA Principal Race Officer that day.

Finally, some of the BBYRA fleets and Regatta Committee members have volunteered to provide us with their boats to act as a Line boat, Finish boat, and/or Mark set boat. Some examples of these are already noted above. Nevertheless, please check with me at least one week prior to your Club's race day to ascertain precisely how many boats will be needed. As mentioned in my cover letter, please reach out to your fellow BBYRA clubs if you are having difficulty fielding the needed committee boats. The collective energy and resources of all our clubs will be needed to accomplish our goals.

The BBYRA and all of its racing sailors are extremely grateful for each clubs' commitment to host their Regatta Day. If there is anything I can do to help make that commitment easier for you, please do not hesitate to ask.

Sincerely,



Mark Masur
BBYRA Vice-Commodore
Chair, Regatta Committee

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